

**FINAL/APPROVED for November 19, 2014**  
**THE VIRGINIA BOARD OF CORRECTIONS**

---

The Virginia Board of Corrections (Board) met on Wednesday, November 19, 2014 at the Department of Corrections (VADOC) Headquarters office, 6900 Atmore Drive, Richmond, Virginia 23225.

**MEMBERS PRESENT:** Carl R. Peed, Chairman  
John F. Anderson, Jr.  
Reverend Dr. Yvonne Jones Bibbs  
Ann Gardner  
Tammi Lambert  
Colin P. O'Dawe  
Reverend Anthony C. Paige  
Phyllis J. Randall  
Bobby N. Vassar

**MEMBERS ABSENT:** None

**VADOC STAFF PRESENT:** A. David Robinson, Chief of Corrections Operations  
Donna P. Foster, Board Support  
Brooks Ballard, Local Facilities Unit  
Bob Casey, Local Facilities Unit  
Donna C. Lawrence, Compliance and Accreditation Unit  
Beverly Hill-Murray, Compliance and Accreditation Unit  
Scott Richeson, Re-Entry and Programs Unit  
James Bruce, Policy and Initiatives Unit  
Scott Magazine, Procurement and Risk Management Unit  
Joyce Lehman, Human Resources Unit

**GUESTS PRESENT:** Margaret Sacks, Conflict of Interests Director

**CALL TO ORDER**

Chairman Peed called the meeting to order at 1:04 p.m.

**DETERMINATION OF QUORUM**

Chairman Peed determined there was a quorum present.

**WELCOME AND INTRODUCTIONS**

Chairman Peed welcomed everyone and asked the attendees to introduce themselves.

**FINAL/APPROVED for November 19, 2014**  
**THE VIRGINIA BOARD OF CORRECTIONS**

**APPROVAL OF AUGUST BOARD MINUTES**

Chairman Peed presented the October minutes for review and approval.

Upon a *Motion* by Chairman Peed and duly seconded, the members voted unanimously to *Approve* the October Board meeting minutes. Mr. Vassar noted that for the sake of brevity, once the vote was determined to be unanimous, it was not necessary to name all the members.

**APPROVAL OF 2015 BOARD CALENDAR**

Chairman Peed presented the 2015 Board of Corrections calendar for review and approval.

It was determined that the meeting times for the official Board of Corrections meeting would be changed from 1:00 p.m. to 12:00 p.m. or at such time as the committee meetings are complete.

Upon a *Motion* by Chairman Peed and duly seconded, the members voted unanimously to *Approve* the 2015 Board Calendar with the amended start time for the Board of Corrections meeting.

**PRESENTATIONS**

Mr. James Bruce, Policy and Initiatives Unit, provided a comprehensive overview of the changes to the Code of Virginia relating to the powers of the Board of Corrections.

**APPROVAL OF THE PURSUIT OF RESTORATION OF THE POWERS OF THE BOARD**

Chairman Peed expressed his desire to pursue restoration of some of the powers of the board through contact with his state representatives within the General Assembly and suggested all other members follow suit in an effort to best advise the Administration and the General Assembly on the oversight of the Department of Corrections.

Upon a *Motion* made by Bobby Vassar and duly seconded, the members voted unanimously to *Approve* the motion and support an effort to determine how to best advise the Administration and the General Assembly on the oversight of the Department of Corrections.

**LIAISON COMMITTEE UPDATE**

Ms. Gardner provided a summary of the November 19, 2014 Liaison Committee meeting. She reported that Robyn deSocio was not in attendance and there was no report of the Funding and Budget Issue. Her report provided an overview of the Offender Management Services Update, Ice Detainer Considerations and the FCC Commission Review. Ms. Lawrence advised the committee that Mr. Wilson's position was not advertised and possibly will be eliminated, making the Jail Population Report unavailable at this time.

Ms. Gardner reported that Jim Parks reported the closing of four facilities, Powhatan Correctional Center, the Culpeper Women's facility, Cold Springs Work Center #42 and White Post Men's Diversion Center. All

**FINAL/APPROVED for November 19, 2014**  
**THE VIRGINIA BOARD OF CORRECTIONS**

offenders have been moved out of these facilities. A total of 981 beds were lost in these closing, but 581 have been added back.

Ms. Gardner reported that there is no new information regarding the ICE detainer issue. Mr. Wilson inquired about the status of the Attorney General's official opinion regarding this matter, but was advised no opinion had been provided at this time.

Ms. Gardner reported that Tim Trent reported no progress on the status of the elimination of interstate FCC commissions. The meeting in Atlanta was vendor sponsored and he decided not to attend due to a potential virus outbreak in the area. He advised that in the considerations, there will be a two year transition period. Ms. Gardner reported that Mr. Trent advised that they are currently working on a cost recovery program.

Ms. Gardner reported that Brooks Ballard announced her retirement effective Monday, November 24, 2014 and introduced her successor, Bob Casey to the committee. Mr. Casey is a twenty year veteran architect with the Department of Corrections. The committee offered congratulations to Ms. Ballard on her retirement and Mr. Casey on his new position.

In other business, Ms. Gardner reported Mr. Wilson advised the committee that the Department of Criminal Justice Services (DCJS) does not recognize training by the Department of Corrections requiring localities to re-train all officers hired after working for the DOC.

**ADMINISTRATION COMMITTEE UPDATE**

No Administration Committee meeting was held.

**CORRECTIONAL SERVICES COMMITTEE UPDATE/Policy & Regulations**  
**LOCAL FACILITIES SECTION – STAFFING/FUNDING AND UNANNOUNCED INSPECTIONS:**

Ms. Randall provided a summary of the November 19, 2014 Correctional Service Committee meeting. Mr. Lawrence Everette, Interim Executive Director of Rubicon, Inc., notified the committee that Rubicon is on track to submit future bids as a vendor to the Department of Corrections. There is no waiver to a contract bid that could be requested on behalf of Rubicon and they will be eligible to submit contract bids in early 2015. Rubicon currently has two active contracts with the Department of Corrections, but they are not bound by BOC Standards, as is Rubicon, Inc.

**DIRECTOR'S UPDATE**

Mr. David Robinson attended today's meeting in the absence of Director Harold Clarke. Mr. Clarke is currently in Colorado assisting the National Institute of Corrections with the Effective Excellence Program, which works with future executives of state agencies. He reported that 981 beds were lost in the closing of four facilities due to budget cuts, Powhatan Main Correctional Center, the Culpeper Women's facility, White Post Men's Diversion Center and Cold Springs Work Center # 42. The Department has since added 581 beds and will be adding 180 cadre beds at Marion Correctional Treatment Center. An additional 200 beds are expected to be added at Keen Mountain Correctional Center in the near future. Beds counts are typically variable due to internal movements caused by level reductions and other internal transfers. Mr. Robinson reported that he would like to reduce the out-of-compliance numbers soon. Approximately 25 detention and diversion beds were added as well.

**FINAL/APPROVED for November 19, 2014**  
**THE VIRGINIA BOARD OF CORRECTIONS**

The closed facilities will be mothballed, sold or demolished depending on the condition of the facility.

Mr. Robinson opened the floor for questions. Receiving none, Mr. Robinson concluded his report.

**PUBLIC COMMENT PERIOD**

No public comment made

**ADDITIONAL ITEMS FOR DISCUSSION**

No additional items discussed.

**FUTURE MEETING DATES**

March 18, 2015  
May 20, 2015  
July 15, 2014  
September 16, 2015  
October 21, 2015  
November 18, 2015

**ADJOURNMENT**

There being no further business to discuss before the Board of Corrections, upon a *Motion* by Chairman Peed and duly seconded, the meeting was adjourned by unanimous vote.

.

APPROVED:

*Signature on File*

---

Carl R. Peed, Chairman

---

John F. Anderson, Jr., Secretary